

2 2 AUG 1984

MEMORANDUM FOR: Kenneth Salk, Director, Housing Management Division, IEM  
William Hernandez, Manager, Hartford Office, 1.15  
James J. Barry, Manager, Manchester Office, 1.25  
Casimir Kolaski, Providence Office, 1.25

FROM: Nick M. Nibi, Director, Office of Housing, IH

Nick M. Nibi

SUBJECT: Payment of Claims - NIO V. HUD

Attached is a memorandum from Assistant Secretary Lindquist that requires your immediate attention and following actions:

1. Immediately issue to each PHA listed on Attachment 2 a letter (see Attachment 3) indicating the amount of settlement funds transferred to the PHA by the Regional Accounting Division (RAD).
2. Provide each PHA with (i) the form letter to be sent to all claimants, (ii) PHA certification letter, (iii) worksheet, and (iv) procedures for requesting subsidy for administrative expenses.
3. Five days after mailing the letter and attachments to PHAs, contact each PHA by telephone to confirm receipt of settlement funds from RAD, and discuss other requirements as outlined in the Assistant Secretary's memorandum.
4. Receive, review and forward no later than October 22, 1984, to the Regional Director of Housing PHA's original certification letters with additional information as required in the Assistant Secretary's memorandum.
5. Obligate operating subsidy for each PHA no later than September 28, 1984, equal to \$18.92 per claim for administrative costs but not to exceed the following amounts for each office:

<u>Office</u>	<u>Subsidy</u>	<u>Claims #</u>
Boston	\$ 12,642	668
Hartford	7,722	408
Manchester	8,271	437
Providence	7,760	410
Total	\$ 36,395	1,923

Exhibit B-I