Memorandum of Agreement (MOA)

U.S. Department of Housing and Urban Development Office of Public and Indian Housing

Public reporting and recordkeeping burden for the collection of information is estimated to average 30.13 hours depending on the size of Public Housing Agency (PHA). This includes the time for collecting, reviewing, and reporting the data. In order for HUD to monitor the progress of a troubled PHA, they are required to submit periodic MOA performance progress reports. This information is required to obtain benefits. No assurance of confidentiality is needed. The information will be used for monitoring PHA progress in bringing performance up to standard levels. Response to this request for information is required in order to receive the benefits to be derived, including eligibility to apply for funding. This agency may not collect this information, and you are not required to complete this form unless it displays a currently valid OMB control number.

PHA Name:

**Progress Report** 

**PHA FYE:** 

**MOA Term:** 

# Progress Report for Reporting period ending MM/DD/YY

I certify that all of the information in this report is true and accurate, to the best of my knowledge; this information has been/will be shared with the Board.

Typed name/title:

Date

Operational Area: 1. GOVERNANCE

Targets and Strategies	Final Performance Target	Estimated & Actual Completion Dates	Comments
1.1			
А.			
1)			
a)			

## Operational Area: 2. ORGANIZATION AND STAFFING

Targets and Strategies	Final Performance Target	Estimated & Actual Completion Dates	Comments
2.1			
Α.			
1)			
a)			

## Operational Area:3. FINANCE AND PROCUREMENT

Indicator #:	PHAS Performance Targets Name:	Previous Quarter Actual	Current quarter target	1 <sup>st</sup> period (mm/yy) actual	2 <sup>nd</sup> period (mm/yy) actual	3 <sup>rd</sup> period (mm/yy) actual
2-1	Current ratio					
2-2	Expendable Fund Balance					
2-3 2-5	<b>Tenant Receivable/Outstanding</b>					
2-5	<b>Expense Management/Utilities</b>					
2-6	Net Income/Loss Divided by the Expendable Fund Balance					
	Targets and Strategies	Final Performance Target	Estimated & Actual Completion Dates		Comments	:
3.1						
А.						
1)						
a)						

## Operational Area: 4. HOUSING MANAGEMENT

Indicator #: 3-1	PHAS Performance Targets Name: Vacant Unit Turnaround Time	Previous Quarter Actual	Current quarter target	1 <sup>st</sup> period (mm/yy) actual	2 <sup>nd</sup> period (mm/yy) actual	3 <sup>rd</sup> period (mm/yy) actual		
2-4	Occupancy Loss							
	Targets and Strategies	Final Performance Target	Estimated & Actual Completion Dates		Comments			
4.1								
Α.								
1)								
a)								

## **Operational Area: 5. PROPERTY MAINTENANCE**

PHAS Performance TargetsIndicator #:Name:1Physical Conditions3-3aEmergency WOs3-3bNon-emergency WOs3-4aUnit inspections3-4bSystem inspections	Previous Quarter Actual	Current quarter target	1 <sup>st</sup> period (mm/yy) actual	2 <sup>nd</sup> period (mm/yy) actual	3 <sup>rd</sup> period (mm/yy) actual
Targets and Strategies 5.1	Final Performance Target	Estimated & Actual Completion Dates		Comments	5
A.					
1)					
a)					

## Operational Area:6. RESIDENT SATISFACTION

Indicator #:	PHAS Performance Targets Name:	Previous Quarter Actual	Current quarter target	1 <sup>st</sup> period (mm/yy) actual	2 <sup>nd</sup> period (mm/yy) actual	3 <sup>rd</sup> period (mm/yy) actual	
<u>4</u> 3-6	<b>Resident satisfaction</b> Economic uplift & self sufficiency						
3-0	Economic upint & sen sunciency						
	Targets and Strategies	Final Performance Target	Estimated & Actual Completion Dates		Comments		
6.1							
А.							
1)							
a)							

## Operational Area:7. CAPITAL FUNDS

PHAS Performance Targets         Indicator #:       Name:	Previous Quarter Actual	Current quarter target	1 <sup>st</sup> period (mm/yy) actual	2 <sup>nd</sup> period ( <u>mm/yy)</u> actual	3 <sup>rd</sup> period (mm/yy) actual
3-2a Funds unexpended					
3-2b Funds unobligated					
3-2c Quality of work					
3-2d Contract administration					
3-2e Budget controls					
Targets and Strategies	Final Performance Target	Estimated & Actual Completion Dates		Comments	
7.1					
<u>A.</u>					
1)					
a)					

Indicator #:	PHAS Performance Targets Name:	Previous Quarter Actual	Current quarter target	1 <sup>st</sup> period (mm/yy) actual	2 <sup>nd</sup> period (mm/yy) actual	3 <sup>rd</sup> period (mm/yy) actual	
3-5a	Reporting and tracking crime						
3-5b	Applicant screening						
3-5c	Lease enforcement						
3-5d	Grant management						
	Targets and Strategies	Final performanc e Target	Estimated & Actual Completion Dates		Coments		
8.1							
A.							
1)							
a)							

## Operational Area: 9. MANAGEMENT INFORMATION SYSTEM

Targets and Strategies	Final Performance Target	Estimated & Actual Completion Dates	Comments
9.1			
Α.			
1)			
a)			

Targets and Strategies	Final Performance Target	Estimated & Actual Completion Dates	Comments

### Implementation of Cooperative Agreements

Grant # Date	Activity	Award Amount	Planned Obligation	Actual Obligation	Planned Expense	Actual Expense

**Comments:**