PHA 5-Year and Annual Plan

U.S. Department of Housing and Urban Development Office of Public and Indian Housing

OMB No. 2577-0226 Expires 4/30/2011

1.0	PHA Information PHA Name: El Paso County Housing Authority PHA Code: CO 105 PHA Type: Small						
2.0	Inventory (based on ACC units at time of F) Number of PH units: 0	Y beginning i	n 1.0 above) Number of HCV units:	103			
3.0	Submission Type ☑ 5-Year and Annual Plan	Annual I	Plan Only	5-Year Plan Only			
4.0	PHA Consortia: (Check box if submitting a joint Plan and complete table below.)						
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Unit Program PH	s in Each	
	PHA 1:				111	TIC V	
						-	
	PHA 2: PHA 3:					-	
5.0		lv. ot 5. Voor I	Dlan vmdata			1	
5.0	5-Year Plan. Complete items 5.1 and 5.2 on	iy at 5- Year i	Pian update.				
5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: To enhance the lives of low-income families and seniors in Colorado Springs by providing decent and affordable housing opportunities. To promote and encourage resident self-sufficiency and independence. To foster safe, viable neighborhoods through resident participation and community involvement in Housing Authority programs. To identify and to utilize resources to their maximum effectiveness in accomplishing the Authority's goals and objectives. Promote respect for residents, co-workers, and community. Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.						
	Maintain or increase Section 8 lease-up rates concentration. Apply for additional Section 8			larly those outside of areas of	minority and p	overty	
	PHA Plan Update						
6.0	 (a) A significant change has occurred related to the Housing Authority' (b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions. (a) The El Paso County Housing Authority has entered into an agreement with the Colorado Springs Housing Authority to administer and manage the 103 vouchers. The El Paso County Housing Authority has directed the Colorado Springs Housing Authority to establish a preference for residents of El Paso County for Housing Choice Vouchers. In the event that there are no applicants on the waiting list for that preference, the Colorado Springs Housing Authority may issue that voucher to an applicant from its waiting list according to any preferences established by them. (b) Copies of the 5-Year and Annual PHA Plan for the El Paso County Housing Authority may be obtained at the Colorado Springs Housing 						
	Authority located at 831 South Nevada A 2010 plan.						
7.0	Hope VI, Mixed Finance Modernization of Programs, and Project-based Vouchers.				ousing, Homeo	ownership	
	NOT APPLICABLE						

	Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.
8.0	NOT APPLICABLE
8.1	Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the Capital Fund Program Annual Statement/Performance and Evaluation Report, form HUD-50075.1, for each current and open CFP grant and CFFP financing.
	NOT APPLICABLE
8.2	Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the Capital Fund Program Five-Year Action Plan, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.
	NOT APPLICABLE
	Capital Fund Financing Program (CFFP).
8.3	Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.
	NOT APPLICABLE
9.0	Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.
	The El Paso County Housing Authority's jurisdiction extends over the largest county in Colorado and is classified as rural. The Housing Authority attempts to discourage overlap among the programs of the Colorado Springs and Manitou Springs Housing Authorities. The 103 vouchers are issued to participants who receive a preference for residing in the rural El Paso County area. Although this partially addresses some of the needs in El Paso County, it does not play a significant role in meeting the overall need. The El Paso County Housing Authority utilizes a variety of other programs to address the needs of El Paso County; the CSHA coordinates with the El Paso County HA to maximize resources to the fullest possible extent.
9.1	Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.
	Although housing is available, it requires extensive staff support and due to the rural nature, is expensive to administer. Families be they elderly, handicapped, or minority, are able to identify housing that is not concentrated or definable as low income. The challenge with this Housing Authority is with the few number of vouchers the Housing Authority has to meet the needs for this large rural district.
	Additional Information. Describe the following, as well as any additional information HUD has requested.
10.0	 (a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan. (b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"
	(a) The Housing Authority continues to administer 103 units. There have been no additional units added as a result of limited federal funding. The Housing Authority continues to conduct landlord workshops in an attempt to familiarize the community with the voucher program in hopes of creating more opportunities in poverty or minority concentrated areas. The Housing Authority provides a roster for landlords to list their names and properties that are available on their website. The waiting list continues to remain closed.
	(b) The Housing Authority has made no significant amendment or substantial deviations/modifications to its Plan. A change which alters the basic mission of the Housing Authority either philosophically or its goals and objectives would be a significant amendment or substantial deviation/modification.

- 11.0 Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.
 - (a) Form HUD-50077, PHA Certifications of Compliance with the PHA Plans and Related Regulations (which includes all certifications relating to Civil Rights)
 - (b) Form HUD-50070, Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)
 - (c) Form HUD-50071, Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)
 - (d) Form SF-LLL, Disclosure of Lobbying Activities (PHAs receiving CFP grants only)
 - (e) Form SF-LLL-A, Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)
 - (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations

(The Housing Authority received no comments from any program participants.)

- (g) Challenged Elements None
- (h) Form HUD-50075.1, Capital Fund Program Annual Statement/Performance and Evaluation Report (PHAs receiving CFP grants only)
- (i) Form HUD-50075.2, Capital Fund Program Five-Year Action Plan (PHAs receiving CFP grants only)
- (j) VAWA Attachment

PHA Certifications of Compliance with PHA Plans and Related Regulations

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the \underline{X} 5-Year and/or \underline{X} Annual PHA Plan for the PHA fiscal year beginning $\underline{2010}$, hereinafter referred to as" the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

- 1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
- 2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
- 3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
- 4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
- 5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
- 6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
- 7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
- 8. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a
 pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
- 9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
- 10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
- 11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.

- 12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
- 13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
- 14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
- 15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
- 16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
- 17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
- 18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
- 19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
- 20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
- 21. The PHA provides assurance as part of this certification that:

Previous version is obsolete

- (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
- (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
- (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
- 22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

El Paso County Housing Authority	CO 105
PHA Name	PHA Number/HA Code
5-Year PHA Plan for Fiscal Years 20	- 20
Annual PHA Plan for Fiscal Years 20	- 20
XX 5-Year and Annual Plan - 2010-2	015
I hereby certify that all the information stated herein, as well as any informa	tion provided in the accompaniment herewith, is true and accurate. Warning: HUD will
prosecute false claims and statements. Conviction may result in criminal and	Vor civil penalties. (18 U.S.C. 1001, 1010, 1012, 31 U.S.C. 3723, 3802)
AT TOTAL STATE OF STA	Title
Name of Authorized Official	THE
Sherrie L. Vogt	Chairman
Signature	Date 10 - 1 - 2009

Page 2 of 2

form HUD-50077 (4/2008)

Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name					
El Paso County Housing Authority Program/Activity Receiving Federal Grant Funding					
CO 105					
the Department of Housing and Urban Development (HUD) regard I certify that the above named Applicant will or will continue	(1) Abide by the terms of the statement; and				
to provide a drug-free workplace by: a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	 (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction; e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, includ- 				
 b. Establishing an on-going drug-free awareness program to inform employees (1) The dangers of drug abuse in the workplace; 	ing position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the				
(2) The Applicant's policy of maintaining a drug-free workplace;	receipt of such notices. Notice shall include the identification number(s) of each affected grant;				
(3) Any available drug counseling, rehabilitation, and employee assistance programs; and	f. Taking one of the following actions, within 30 calendardays of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted				
 (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace. c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.; d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the 	 Taking appropriate personnel action against such ar employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; 				
employee will	g. Making a good faith effort to continue to maintain a confirmed workplace through implementation of paragraphs a. the				
2. Sites for Work Performance. The Applicant shall list (on separate p HUD funding of the program/activity shown above: Place of Performance and sheet with the Applicant name and address and the program.)	mance shall include the silect address, city, county, state, and zip occa-				
Check here if there are workplaces on file that are not identified on the atta					
I hereby certify that all the information stated herein, as well as any inf Warning: HUD will prosecute false claims and statements. Conviction ma (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)	formation provided in the accompaniment herewith, is true and accurate by result in criminal and/or civil penalties.				
Name of Authorized Official Eugene D. Montoya	Title Executive Director				
Signature	Date October 16, 2009				

form **HUD-50070** (3/98) ref. Handbooks 7417.1, 7475.13, 7485.1 & .3

form HUD 50071 (3/98) ref. Handboooks 7417.1, 7475.13, 7485.1, & 7485.3

Certification of Payments to Influence Federal Transactions

Previous edition is obsolete

U.S. Department of Housing and Urban Development Office of Public and Indian Housing

Applicant Name		
El Paso County Housing Authority		
Program/Activity Receiving Federal Grant Funding CO 105		
The undersigned certifies, to the best of his or her knowledge and	d belief, the	at:
(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement. (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.	certifica at all ti under g subrecip This cer reliance into. Su or enter 31, U.S certifica	the undersigned shall require that the language of this ation be included in the award documents for all subawards ters (including subcontracts, subgrants, and contracts rants, loans, and cooperative agreements) and that all pients shall certify and disclose accordingly. It iffication is a material representation of fact upon which was placed when this transaction was made or entered abmission of this certification is a prerequisite for making ing into this transaction imposed by Section 1352, Title 3. Code. Any person who fails to file the requiredation shall be subject to a civil penalty of not less than and not more than \$100,000 for each such failure.
I hereby certify that all the information stated herein, as well as any in Warning: HUD will prosecute false claims and statements. Conviction may (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)		
Name of Authorized Official	Title	
Eugene D. Montoya	Executiv	ve Director
Eugen D. Tranley		Date (min/dd/yyyy) 10/16/09

Civil Rights Certification

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Civil Rights Certification

Annual Certification and Board Resolution

El Paso County Housing Authority

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioner, I approve the submission of the Plan for the PHA of which this document is a part and make the following certification and agreement with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing.

PHA Name	PHA Number/HA Code		

CO 105

S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)
Chairman
-1-2009

Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan

I, Tiffany Colvert	the Community Developm	nent Specialist	certify	that	the	Five	Year	and
Annual PHA Plan of the	EPC Housing Authority	_ is consiste	ent with	the C	Cons	olidat	ed Pla	n of
El Paso County, Colorado	prepared pursuant to 2	4 CFR Part	91.					

Signed / Dated by Appropriate State or Local Official

DISCLOSURE OF LOBBYING ACTIVITIES

Approved by OMB 0348-0046

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352 (See reverse for public burden disclosure.)

1. Type of Federal Action:	2. Status of Federa	l Action:	3. Report Type:				
a. contract	a. bid/of	ffer/application	a. initial fili	•			
b. grant	b. initial	award	b. material	-			
c. cooperative agreement	c. post-	award	For Material Change Only:				
d. loan			year	quarter			
e. loan guarantee			date of las	t report			
f. loan insurance							
4. Name and Address of Reportin	g Entity:	5. If Reporting En	itity in No. 4 is a Su	ıbawardee, Enter Name			
Prime Subawardee		and Address of	Prime:				
	, if known:						
	,	:					
· ·							
Congressional District, if know	7: ^{4c}		District, if known:				
6. Federal Department/Agency:		7. Federal Progra	m Name/Description	on:			
-							
		CFDA Number,	if applicable:				
8. Federal Action Number, if know	m:	9. Award Amoun	t, if known:				
		\$					
10. a. Name and Address of Lobb	ving Registrant	b. Individuals Pe	rforming Services	(including address if			
(if individual, last name, first		different from I		•			
No lobbying effort has been undertake		(last name, firs	•				
Authority for any grants which have b	,	•					
and/or received.							
11 Information requested through this form is authorize	Signature:	(Acus M	Maildan				
1352. This disclosure of lobbying activities is a rupon which reliance was placed by the tier above wi	Print Name: Eug	ene D. Montova					
or entered into. This disclosure is required pursu	Print Name:	U	$\overline{}$				
information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and		Title: Executive Di					
not more than \$100,000 for each such failure.	Telephone No.: _(719) 387-6739	Date:				
				Authorized for Local Reproduction			
Federal Use Only:				Standard Form LLL (Rev. 7-97)			

VAWA ATTACHMENT

- a) The Housing Authority maintains a close working relationship with the Colorado Springs Police Department when instances of violence against women or domestic violence are brought to the attention of the Housing Authority.
- b) The appropriate language stipulated in the "VAWA Requirements" has been added to both the Housing Authority's Administrative Plan and the Admissions and Continued Occupancy Policy. In addition, the HAP Contract has been amended, to insert the necessary VAWA language protecting housing assistance for victims of domestic abuse. A VAWA notice entitled "Notice to Housing Choice Voucher Program Landlord/Owners/Managers/Residents and Applicants Regarding Violence Against Women Act" was mailed to existing landlords.
- c) When brought to the attention of the Housing Authority, residents are referred to the following organizations for additional reference materials regarding programs and/or assistance: TESSA Advocacy and Safe House, CASA, Department of Social Services, and the Colorado House.